

## **Des Moines Herbert Hoover High School Alumni Hall of Fame Nomination Form (Updated: Spring 2018)**

### **1. Directions:**

- a. Step 1 – Download form and save to your computer
- b. Step 2 – Complete form by answering each question with a thorough response
- c. Step 3 – Save your document with the title “Nomination for Last Name First Name”.
- d. Step 4 – Send nomination to [hooverfoundation@live.com](mailto:hooverfoundation@live.com).

**2. Purpose of Alumni Hall of Fame:** The Hoover High School Alumni Hall of Fame exists to recognize alumni of Hoover High School who have made, or are making, a significant contribution in their respective work profession, or who have made significant contributions to society. Those selected for the Alumni Hall of Fame have also committed to serving others through service in their respective communities (schools, churches, boards, commissions, governments, etc.). Alumni chosen for the Hall of Fame have excellent character and represent the educational and character outcomes desired in all Hoover graduates.

### **3. Requirements:**

- a. Hall of Fame inductees can be nominated by anyone supportive of the Hoover High School Community.
- b. Individuals (alumni and supporters) nominating alumni for the HHS Hall of Fame must gather the support of at least five alumni of Hoover High School.
- c. Individuals must have received their diploma from Hoover High School; attendees who did not graduate from Hoover are not eligible.
- d. Graduates must be out of high school five or more years before being eligible for the Alumni Hall of Fame.
- e. Nominations can be submitted at any time. However, nominations must be submitted no later than July 31 in order for the nominee to be considered during the academic year beginning the following month.
- f. Nominees can be living or deceased.
- g. Hall of Fame inductees will be recognized at a time, location, and venue agreed upon by the Hoover Administration, the Hoover Meredith Learning Community Foundation, and the individual being inducted.

### **4. Nominator Contact Information.**

**a. Nominator Name:**

**b. Nominator Relationship with Hoover High School:**

**c. Nominator Phone Number:**

**d. Nominator Email Address:**

**5. Alumni Hall of Fame NOMINEE Information.**

**a. Full Name:**

**b. Maiden Name (If Applicable):**

**c. Year of Graduation:**

**d. Phone Number:**

**e. Email Address:**

**f. Mailing Address:**

6. Alumni Supporters (Must have 5 (ea) Hoover HS Alumni Who Support the nomination. (Include name, class, phone number, email address, mailing address)

**x. Example:** Todd Jacobus, 1985, (515) 240-0387, todd.jacobus@gmail.com, 2608 Aurora Avenue, Des Moines, Iowa 50310-5949

**a. First:**

**b. Second:**

**c. Third:**

**d. Fourth:**

**e. Fifth:**

**7. Nomination Narrative.** As you provide narrative to support your nomination, please consider that the committee is tasked with choosing a small number from a large pool of quality nominations each year. Please be as specific as possible, as scoring will be based on the quality of narrative that the nominee provides.

**a. Describe what makes your nominee stand out, or be set apart from, other members of their chosen profession. This could include, but is not limited to, positions held, awards, contributions, achievements, breakthroughs.**

*(Use as much space here as is necessary to put forth the best nomination.)*

**b. The Hoover High School Alumni Hall of Fame exists in part to provide role models and examples of excellence for our current students. Speak to your nominee's character, ethics, and potential as a role model for current students.**

*(Use as much space here as is necessary to put forth the best nomination.)*

**c. Please describe the contributions your nominee has made to others. These contributions could include, but are not limited to contributions, or support, to his or her community, state, nation, church, civic organizations, military service, etc.**

*(Use as much space here as is necessary to put forth the best nomination.)*

**d. Describe your nominee's activities, leadership, honors, and/or contributions while they were a student at Hoover High School. (This information is requested so that the Alumni Committee has some background on the candidate being considered while they were a student at Hoover High School.)**

*(Use as much space here as is necessary to put forth the best nomination.)*

**e. Are there any other aspects of this person's character, or accomplishments not mentioned in the above categories that would help the committee best understand the reasons why you are nominating this individual for consideration?**

*(Use as much space here as is necessary to put forth the best nomination.)*