

Release Time Request

Release time from school is a limited scheduling option for Hoover High students. The option is available to only juniors and seniors, and only when students are meeting both academic expectations and credit requirements. All requests to build release time into a student schedule are made in the main office, through the appropriate administrator.

IMPORTANT: To participate in extra-curricular activities, a student is required to be enrolled fulltime. Students must be enrolled in **four** academic courses to be considered fulltime.

.....

RELEASE REQUEST:

_____ grade _____ is requesting to be released

Student Name (print neatly)

from school during the following time:

Block: **1 2 3 4** (circle one) Day: **Green Gold** (circle one)

School Year: _____ Semester: **1 2** Date of request: _____

Student Signature: _____

Parent/Guardian Signature: _____

Signatures indicate that you understand and/or agree to the following:

- Student will leave campus during the release time being requested and assumes transportation risks and responsibilities
- If the student depends on bus transportation (DART or School) this may impact the student's ability to leave campus as expected
- If the student does not, or cannot leave campus, the release time privilege will be revoked and the student will be assigned to study hall
- The District is not responsible for, and has no duty to the student if the student leaves at times other than those listed on this release

Scheduling Administrator Signature: _____ Date: _____

Return request form to the main office for schedule change and for placement in student file